

Agenda – October 31, 2016
Group 9 Health and Safety Committee (College of Engineering)

1. Attending

Fiona Spencer, AA	Emma Alder, EH&S
Colleen Irvin, BioE	Stacia Green for Morgan Tubby,
Sean Yeung, CEE	HCDE
Kameron Harmon, ChemE	Jenny Dutton or Sheila Prusa, ISE
Alex Lefort or Tracy Erbeck, CSE	Bill Kuykendall, ME
Sonia Honeydew, DO	Chris Adams, MoIES
Karen Liebert, EE	Tatyana Galenko, MSE
Angie Haggard, EH&S	

2. Absent

Michael Glidden, DO

3. Pop Quiz

- Where are the nearest exits, fire pull, and fire extinguisher from our meeting room CSE 128?

4. Guest Speaker

- Diana Zumba, CHMM, Fire Prevention Coordinator, EH&S

5. Previous Meeting Minutes

- August 2016 – approve?
- September 2016 – approve?

6. Group Business

- Group 9 google drive – what other templates or links would we like to share privately?
- Campus chilled water work mid-late Feb through end of March will affect most buildings for three weeks, a few buildings for six weeks. Besides equipment mitigation issues, HVAC affected. There will be warnings so occupants can plan for lack of comfort cooling.
- Last campus flu shots are 11/3 at HUB and 11/16 at HSB.
- Any feedback on Great Shakeout? I asked EH&S and UWEM about greater access to PA systems. Both currently undergoing personnel turnover (Vince Collins and Scott Preston) so will query again in a month or two.
- Update: EH&S draft recommendations for 3D printer safety – Chris recommended this be turned into a quick online training that is trackable, like with Catalyst. EH&S looking into it.
- Any followup re: emailed discussion with Erin McKeown of MyChem about paper and electronic access to SDS?
- 10/3 another incident of racist graffiti at Loew Hall. Please continue to report to Rachel Spencer of Dean's Office, in addition to alerting UWPD and contacting FS/CS for cleanup.

7. Department Incident Reports

- BioE – mouse bite during training (May)
- CEE – unsecure clamp to forklift, plate slipped & hit face + knees (Jul) – more info from PI?
- EE – hand cut on office panels (Aug)
- CEE – back injury (Aug)
- CEE – nitric acid splash on leg (Sep)
- ChemE – cut from microtome blade, BSL-1 (Sep)
- ME – tripped at night: cut leg, four stitches to chin, chipped molar (Sep)
- CSE – hit head on sign, developed headache (Sep)

8. UW-Wide Meeting

- Sep minutes attached.
- Oct agenda attached. Highlights:
 - Green Dot Bystander training by Melissa Tumas, MPH, Student Life
 - Shooting incident in Arboretum. Everyone OK. Locked down a wedding. Found nothing.
 - Prep for storm like Columbus Day storm.
 - Transportation Svcs reports two vehicle failures. No recall but we may force a national recall. Also, new platform "Bridge" has driver safety and awareness course; will require retake every 2 yrs on staggered schedule.
 - SEIU concluded negotiations. Drug testing proposed. The only drug testing currently on campus is by Transp Svcs for CDL licenses.

9. Department Updates

10. Next Meeting

- November 28th at 2pm, in CSE 128. Planned guest is Brandon Kemperman of EH&S re: shop safety surveys.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: August 29, 2016

Attended

J. Sean Yeung, CEE	Angie Haggard, EH&S
Kameron Harmon, ChemE	Sheila Prusa, ISE
Alex Lefort for Tracy Erbeck, CSE	Bill Kuykendall, ME
Sonia Honeydew, DO	Chris Adams, MoIES
Karen Liebert, EE	

Absent

Fiona Spencer, AA	Michael Glidden, DO
Colleen Irvin, BioE	Emma Alder, EH&S
Morgan Tubby, HCDE	Tatyana Galenko, MSE

New Member / Introductions

- Kameron Harmon, new hire Research Scientist/Engineer 2 now represents ChemE.
 - Kameron is new to UW. Who else manages shared labs, research or teaching? Introductions around the room. How can we best share resources and best practices? Feel free to use Group 9 email list.
 - Identifying training needs and tracking training is one of the more challenging aspects of establishing a safety program. Angie says Emma is now in charge of training and working on those two areas. She's already changed the Lab Safety Seminar from two half days to one half day. Idea: some labs don't grant access (card or key) until safety training complete.
 - Sonia forward to Group 9 Jude's survey on EH&S website redesign. (Done 8/29.)

Previous Meeting Minutes

- July 2016 – approved as is (6 of 10 departments, not counting Dean's Office – simple majority makes quorum)

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

Group Business

- Great Shakeout Earthquake Drill is on 10/20 at 10:20am.
 - Sign up your group, dept, or bldg online.
 - CSE not interested. MoIES interested and hope to combine with evacuation drill. Loew hopefully. The rest deciding.
- Hate speech graffiti and Dean's 7/26 email: in addition to reporting to UWPD and calling Custodians/Facilities for cleanup, please advise CoE Dean's Office (Rachel Spencer).
- U of HI lab accident -- explosion caused by static electricity. Can address this danger with special shoe soles and/or grounding wires. Full report too long to print; Sonia send EH&S lab accident news link and U HI report to Group 9. (done 8/29)

Incident Reports

- ChemE – punctured finger while uncapping needle (Apr). Will uncap needles outside fume hood now. KH will verify written procedure and hands-on demo completed.
- BioE – mouse bite during training (May). BioE rep absent. Discuss this at Sept mtg.
- ChemE – sodium hydroxide splash to face (Jun). KH will ask whether wearing goggles.
- ME – wire hanging in hood poked eye (Jul). Safety glasses policy now enforced in lab, and hood now enclosed with plexiglass door with places to hang things, so no reason for wire hangers.
- CEE – jammed finger when wrench slipped (Jul). Improved training to twist [auger] with both hands, not one. Went to Hall Health. Consider signage? Too many signs.
- MSE (addressed by MoIES) – former lab member working alone at night, explosion in hood, small burn (Jul). As discussed last month, this brought attention to the need for PI's to advise Building Coordinators to remove access when someone separates from their lab. This is more difficult with keys than cards or keypad access, especially keys loaned to visitors. Idea: some labs with card access limit UG access to daytime hours. Idea: CSE asks for end date when first program CAAMS card, to be extended as needed. Karen's idea: is there [Homeland Security] grant money for conversion of key locks to access card locks? Haven't seen any via FS or CPO since about 2007, but we could each ask our dept rep at the Office of Sponsored Programs, and Sonia will ask Ted Hanson.
- CEE – unsecure clamp to forklift, plate slipped and hit face + knees (Jul). Need more info from PI; address this in Sept mtg.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

UW-Wide Meeting

- July meeting minutes attached
- August agenda attached
- August meeting highlights:
 - The U-wide committee answered the H&S Task Force survey questions about what UW could do to improve safety. Group 9 interested in seeing answers generated; Sonia will forward. (Done 8/29)
 - Angie is designing templates for our safety committees: charter, minutes, attendance.

Department Updates

- CSE – Upgrading CAAMS system: in early Sept training for software switch from Picture Perfect to OnGuard (happening across campus); in late Sept CSE choosing to switch hardware back to prox from swipe readers so can use purple Husky cards.
- ME – New Administrator! There will be some reorg but Bill probably still BC and Group 9 rep.
- ChemE – currently auditing keycard access (three rooms).
- EE – will be absent Sep mtg
- ISE – will try to send proxy to Sep mtg

Next Meeting

- September 26th at 2pm, CSE 128

DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: September 26, 2016

Attended

Kameron Harmon, ChemE
Sonia Honeydew, DO
Morgan Tubby, HCDE
Jenny Dutton for Sheila Prusa, ISE

Bill Kuykendall, ME
Chris Adams, MoIES
Tatyana Galenko, MSE
Angie Haggard, EH&S

Absent

Fiona Spencer, AA
Colleen Irvin, BioE
J. Sean Yeung, CEE
Michael Glidden, DO

Tracy Erbeck, CSE
Karen Liebert, EE
Emma Alder, EH&S

Previous Meeting Minutes

- August 2016 – not approved as we did not have quorum (6 of 10 departments)

Group Business

- Group discussion of good safety communication, with other university's examples from Karen Crow of EH&S. Feedback for her on our preferences for EH&S website usability:
 - In terms of information architecture visually organized based on roles vs topic or urgent need, we prefer an emphasis on role-based architecture. Especially need to target students, particularly grad students and those who perform lab manager role, whether they "own" the role or not.
 - When information architecture organized by top links, "how do I", and other resources, we would prioritize "how do I" as the most useful section.
 - Question-and-answer "wizards" preferred to matrices for waste disposal or training requirements. We really appreciate online forms that narrow the options for us as we answer questions. This would be ideal for determining which training is necessary.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

- Re: Georgia Tech Training Tool example, we would need more specific categories in the first section, affiliation. There is too much overlap. It can be tough to define whether an employee. Volunteers are tough to determine role and training needed, and are not handled the same across UW (Risk Management has minimal protocol but SoM instituted stricter polices, which BioE follows).
- How can we better share safety information? We decided to have a shared location on google drive, private, for Group 9 to share templates and links. It should require minimum updating, i.e. provide links rather than documents where possible.
- Reminder: flu shots available on campus. Herd immunity!
- 10/20 Great Shakeout participants? Loew yes, ME find out today, MoIES yes. Sonia ask Vince Collins if EH&S/Fire Shop is working to give more PA access for drills like this.
- U of HI lab static-compressed gas explosion – no further thoughts after reading.
- Update on EH&S draft recommendations for 3D printer safety: they are working with some experts at ME. Filament printers use plastic. Final version will be announced.
- Sonia inquired about grants for lock changes (to CAAMS)... got nothing specific, just “grants.gov for federal grants” and “look at specific agencies, like Dept of Homeland Security”.
- Legionella info – no questions.
- FYI – Sonia is on the committee for Emma’s APP (Accident Prevention Program) project – a new template replacing departmental Health and Safety Plans, similar to how the EEOP was updated to the more efficient FSEP. The first APP will only address office environments. It should be done by Aug 1, 2017. Then an APP for research environments will be addressed.

Incident Reports

- BioE – mouse bite during training (May). BioE rep absent. Discuss this at Oct mtg.
- CEE – unsecure clamp to forklift, plate slipped, hit face & knees (Jul). More info from PI? CEE rep absent. Discuss this at Oct mtg.
- EE – hand cut on office panels (Aug). EE rep absent. Discuss this at Oct mtg.
- ChemE – finger cut with microtome blade (Aug). Inattention. Insufficient training? Redid training. No change of protocol.
- ChemE – glacial acetic spill (Aug). Inattention. In both these incidents lab members were relying heavily on PPE rather than engineering different protocol. In the corporate world PPE is the last line of defense. ChemE rep is working to meet with the PIs to discuss alternative protocols.
- CEE – back injury (Aug). CEE rep absent. Discuss at Oct mtg.

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

UW-Wide Meeting

- Aug meeting minutes attached
- September agenda attached
- September meeting highlights:
 - Safety Governance Task Force soon finalizing recs to Provost and will share draft with U-wide.
 - EH&S working with GIS on pilot project: evac routes signs for all small bldgs and replace/update signs in larger bldgs. It cost \$2300 at Loew to remove 7, install 2, and patch and paint. Removed signs because didn't have resources to update electronically and didn't need evac signs at (clearly marked) stair exits, only at elevator on each floor.
 - Group 1's Executive Sponsor asked them to take on a project so they're brainstorming. Do we want a project? Not at this time.
 - Transp Svcs updating info online so stranded vehicles know who to call, and TS discussing signage for load limits of overpasses at Rainier Vista.
 - UWPD welcomed as ex officio at u-wide. New active shooter video soon.
 - Angie developing U-wide charter – will share.
 - Reminder: Lab Safety Seminar tomorrow 9/27. From two-day event to one half-day, following online training. Don't be late.
 - EH&S Staff update: new Industrial Hygienist Brandon Kemperman. EH&S rearranging so Ind Hyg and Safety people back in one group. Karen Crow updating EH&S website. Angie adds that new Biosafety Mgr starts Wed, and new Asst Dir to oversee Accident Prevention group.

Department Updates

- ChemE – re: security, quoted 25-30k/door to upgrade keyed exterior door to CAAMS. Also in process of updating keys to Medeco. RE: Safety signage, getting rid of unnecessary signs because with too many people stop reading. Communicating with custodial staff about lab hazards. Concern that for lab maps, SFD gets SIMS rather than more detailed lab safety survey floorplan required to post INSIDE the lab.
- HCDE – re: security, updated to OnGuard in Sieg, including hardware change from swipe to prox (perhaps upgrade necessary to work with Linnell).

DRAFT Meeting Minutes

Health and Safety Committee for Group 9 (College of Engineering)

- MoIES – re: bldg evac, while on vacation UPS died, ventilation systems went down, and all fume hoods failed. Strong smell in labs. Closed hoods and bldg mgmt decided unofficial evacuation (asked folks to leave without pulling evac alarm). Called FS. FS came and pulled evac alarm to stop any reentry, to be on the safe side. SFD were not happy with that decision. 15-20 minute bldg evac. To restart fume hoods, control shop just had to flip a switch. Chlorine smell was bleach in drain, not anything in a hood; will change Evac Warden guidelines/informal FAQ re: how communicate with SFD onsite, what chemical things are more significant hazards.
- ISE – observed a woman with short brown hair and neck tattoo in and out of bldg. for 1-2 hours, carrying lab eqpt w/PPE outside bldg by BARC, looked nervous, entered side door to ISE, ten minutes later out in doorway with lit cigarette, then tried locked lab door, went to elevator, was moving equipment from one lab to another, made coffee in computer lab, eventually got herself trapped in a caged area of a lab (annex to composites lab) and tore things apart (wires, pegboard wall, lock). She made it into computer lab. UWPD showed up. She went to bus stop. They let her go. Later dept saw in computer lab towers knocked over and she tried to take hard drives. In the end no significant damage. Good reminder: email everyone to keep labs locked and immediately report suspicious persons/activity to UWPD (can use non-emergency # but do push them to show up). Also place signs at each lab door: “no unauthorized access to this space”.
- ME – re: security, new doors approved by architecture office not sturdy. Only one CAAMS, the rest operated by key. Also, in addition to suspicious woman ISE described in our building, earlier this week a classroom services student employee walked into a classroom to maintain a projector and found a man (perhaps grad student age) masturbating. The student ran back to CTE. UWPD did not choose to respond in person. Angie suggested Bill tell CTE (Classroom Services) about referrals to Safe Campus.
- D.O. – nothing additional.
- MSE – nothing additional.

Next Meeting

- October 31st at 2pm, CSE 128



University of Washington Accident / Incident Report

Report Number: 2016-05-089

Contact EH&S at 206-543-7388

Person Reporting Incident		
Last Name: [REDACTED]	First Name: [REDACTED]	
Phone: + [REDACTED]	Email: [REDACTED]	
Occupation/Position: SENIOR FELLOW	Department: BIOENGINEERING	
Date Reported (yyyy/mm/dd): 2016/05/23	Time of Reporting: 01:58 PM	
Person Involved or Affected		
Last Name: [REDACTED]	First Name: [REDACTED]	
Phone: + [REDACTED]	Email: [REDACTED]	
Occupation/Position: SENIOR FELLOW	Department: BIOENGINEERING	
Incident Details		
Date of Incident (yyyy/mm/dd): 2016/05/23	Time of Incident: 1:00 PM	When Shift Begins: 1:00 PM
Campus: Seattle	Incident Location/Parking Lot: MAG HEALTH SCIENCES	
Room: G109	Other:	
Incident Details: When I attended the 'Mouse Hands-on Laboratory' training, I was bit by the mouse. I already scrubbed my wound thoroughly 15 minutes using warm water.		
Attachment: No		
Supervisor		
Last Name: WANG	First Name: RUIKANG	
Phone: +1 206 616-5025	Email: wangrk@uw.edu	
Occupation/Position: PROFESSOR	Department: BIOENGINEERING	
Classification		
Level 1: Injury or Exposure, no first aid required,		
Type of Incident		
Injury Description: Broken or Lost Tooth, Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),		
Body Parts Affected: Hands, Wrists,		
Cause of Injury or Damage: Animal (Other than Primates),		
Possible Causes		
Equipment: Other,		
Environment: Animal Action,		
Policies / Procedures: Other,		
Human Factors: Other,		
Suggested corrective action by the affected party		
Supervisor's Comments		

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

When dealing with animals, this incident may occasionally happens. This is the responsibility of trainee and course instructor to prevent this from happening.

Recommendations/Preventive Measures:

handle with caution, following instructions given by the instructors.

Corrective Actions Target Date (yyyy/mm/dd):
2016/05/23

Corrective Actions Complete Date (yyyy/mm/dd):
2016/05/23

Other Comments:

I am the adviser for the person involved in the incident, not the supervisor for the training course (use of animals) where the incident happened. However, in future, I will emphasize the safety cautious to my personnel before training.

EHS Review

Last Name:**HAGGARD**

First Name:**ANGELINA M**

Phone Number:**+1 206 616-3442**

Email:**ahaggard@uw.edu**

Occupation/Position:

Department:

Comments:**on 5/23/16 forwarded to OHN & Emp Health**



University of Washington Accident / Incident Report

Report Number: 2016-07-035

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: PUNT	First Name: RICHARD
Phone: 2067293568	Email: repunt@u.washington.edu
Occupation/Position: STUDENT RESEARCHER	Department: CIVIL & ENVIR ENGR
Date Reported(yyyy/mm/dd): 2016/07/13	Time of Reporting: 08:42 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: STUDENT RESEARCHER	Department: CIVIL & ENVIR ENGR

Incident Details

Date of Incident(yyyy/mm/dd): 2016/07/13	Time of Incident: 10:00 AM	When Shift Begins: 9:00 AM
Campus: Seattle	Incident Location/Parking Lot:	
Room: MORE 073	Other: Structures Lab	

Incident Details:

A plate slipped when the clamp came off. The clamp was not fastened on properly. It hit me in the face and my knees. I had a bloody nose, a bruise under my right eye, bruises on both legs, and a large open area on my left knee.

Attachment: No

Supervisor

Last Name: BERMAN	First Name: JEFFREY
Phone: +1 206 616-3530	Email: jwberman@u.washington.edu
Occupation/Position: ASSOCIATE PROFESSOR	Department: CIVIL & ENVIR ENGR

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: Bruise, Contusion, Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound), Pain, Irritation, Inflammation, Swelling, Other,

Body Parts Affected: Face, Nose, Legs, Knees,

Cause of Injury or Damage: Structures, Surfaces,

Possible Causes

Equipment: No Guards/Barriers, Improper Equipment,

Environment: Sharp Objects,

Policies / Procedures: Inadequate Planning, Preparation,

Human Factors:

Suggested corrective action by the affected party

I believe that heavy duty clamps were necessary for the lifting of this plate with the fork lift. My suggestion went unheeded and because of that I was injured.

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

A plate was being moved by a forklift and was secured with C-clamps to the forks. The plate got loose and slide on the forks and hit the student who was observing. There were two root causes: (1) larger clamps should have been used to secure the plates, and (2) the student was standing too close to the forks while the plate was being moved.

Recommendations/Preventive Measures:

Reemphasize appropriate distance from forklift activities and re-teach proper securing of forklift loads. The operator of the forklift had been trained by a certified forklift instructor.

Corrective Actions Target Date (yyyy/mm/dd):
2016/07/22

Corrective Actions Complete Date (yyyy/mm/dd):
2016/08/05

Other Comments:

EHS Review

Last Name: **HAGGARD**

First Name: **ANGELINA M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments:



University of Washington Accident / Incident Report

Report Number: 2016-08-026

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: KHBEIS	First Name: MICHAEL
Phone: +1 206 543-5101	Email: khbeis@uw.edu
Occupation/Position: ASSOCIATE DIRECTOR MICROFABRICATION FACILITY	Department: ELECTRICAL ENGINEERING
Date Reported (yyyy/mm/dd): 2016/08/03	Time of Reporting: 04:04 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email:
Occupation/Position: Undergraduate Student	Department:
Person was in Paid Position: Yes	

Incident Details

Date of Incident (yyyy/mm/dd): 2016/08/02	Time of Incident: 12:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: FLUKE HALL	
Room:	Other:	

Incident Details:
Student Lab Assistant cut his hand while taking down surplus office panels.
Attachment: **No**

Supervisor

Last Name: KHBEIS	First Name: MICHAEL
Phone: +1 206 543-5101	Email: khbeis@uw.edu
Occupation/Position: ASSOCIATE DIRECTOR MICROFABRICATION FACILITY	Department: ELECTRICAL ENGINEERING

Classification

Level 1:
Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: **Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),**
Body Parts Affected: **Hands, Wrists,**
Cause of Injury or Damage: **Broken Glass, Splinter, Sharp Furniture Edge, etc.,**

Possible Causes

Equipment:
Environment:
Policies / Procedures:
Human Factors: **PPE Not Used, Inattention,**

Suggested corrective action by the affected party

Provide worker / construction gloves to prevent cuts in the future when working with sharp metal objects.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Employee reports inattention - wasn't alert and caught on sharp metal piece.

Recommendations/Preventive Measures:

Ordering PPE and will provide to lab assistants when dealing with metals / sharps

Corrective Actions Target Date (yyyy/mm/dd):

2016/08/04

Corrective Actions Complete Date (yyyy/mm/dd):

2016/08/03

Other Comments:

Buy PPE

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:



University of Washington Accident / Incident Report

Report Number: 2016-08-112

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: [REDACTED]	Department: CIVIL & ENVIR ENGR
Date Reported (yyyy/mm/dd): 2016/08/31	Time of Reporting: 02:48 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: [REDACTED]	Department: CIVIL & ENVIR ENGR

Incident Details

Date of Incident (yyyy/mm/dd): 2016/08/22	Time of Incident: 12:30 PM	When Shift Begins: 10:00 AM
Campus: Seattle	Incident Location/Parking Lot: MORE HALL	
Room: 38	Other:	

Incident Details:

I was sitting on a safety step ladder trying to place a steel bolt into the bolt hole. the bolt was about 1 1/4" in diameter weight about 8 lbs. While directly reach down with both hands between my knees, holding the bolt inserting into the hole from below. I felt a sharp pain on my back. At the time I assumed that the pain will wear off, with some off the counter ibuprofen. And was able to come in to work the following day with pain. Yet on Saturday the pain was quite unbearable the I had to go to the emergency admission at St. Francis hospital in Federal Way.

Attachment: No

Supervisor

Last Name: BERMAN	First Name: JEFFREY
Phone: +1 206 616-3530	Email: jwberman@u.washington.edu
Occupation/Position: ASSOCIATE PROFESSOR	Department: CIVIL & ENVIR ENGR

Classification

Level 1:
 Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),
 Injury involving lost work days,

Type of Incident

Injury Description: Pain, Irritation, Inflammation, Swelling, Sprain, Strain, Twist,
Body Parts Affected: Back,
Cause of Injury or Damage: Ergonomic Issues, Repetitive Motions, Awkward Posture,

Possible Causes

Equipment: Other,
Environment: Ergonomics Issues,

Policies / Procedures: **Other,**

Human Factors: **PPE Not Used,**

Suggested corrective action by the affected party

Provide the waist support, assisting proper posture while bending or lifting.

Supervisor's Comments

Root Causes:
(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Recommendations/Preventive Measures:

Corrective Actions Target Date (yyyy/mm/dd):	Corrective Actions Complete Date (yyyy/mm/dd):
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Other Comments:

EHS Review

Last Name:	First Name:	Phone Number:	Email:
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Occupation/Position:	Department:
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Comments:

Accident Summary Report

HSC 9

9/1/2016 to 9/30/2016

<i>Case#</i>	<i>Org Name</i>	<i>Employee Activity</i>	<i>Root Cause</i>	<i>Supervisor Corrective Action</i>
2016-09-008	CIVIL & ENVIR ENGINEER	<p>Small amount of nitric acid (< 2 mL) dripped off of glassware onto leg.</p> <p>Student was rinsing glassware with water after removal from acid bath. Water from tap splashed onto glassware and splashed onto leg. 10-15 minutes later, student felt burning sensation on leg, wiped leg with wet paper towel for 5 minutes in restroom. Noticed skin discoloration and blistering on 1" square area on leg (front of shin on right leg). Did not seek medical attention. Redness has decreased and skin is healing.</p> <p>Student was not wearing lab coat, but had long pants. Student was in the lab alone at the time.</p>	<p>Difficult to prevent all splashes. Procedurally, washing glassware lower in sink could minimize splashes that exit sink. Not immediately addressing (i.e., wiping off, rinsing off) splash that left sink provided opportunity for acid penetrate clothes and contact skin.</p>	<p>immediately rinse acid off pants/clothing after a splash so does not have opportunity to contact skin. rinse glassware lower in sink wear goggles and lab coat when acid washing</p>
2016-09-009	CHEMICAL ENGINEERING	<p>I cut myself on a microtome blade. My PI had been notified right after the incident, around 1:30pm. The equipment is in a BSL-1 Level room. The blade has been in contact with non-hazardous rat brain tissue.</p>	<p>Inadequate attention when handling blade.</p>	<p>More careful when handling (cleaning, insert, removing) blade. From the PI: For future prevention, I would make sure the safety bar for the blade (the red bar) is flipped over the blade when you not using the cutting block, and to always remove the blade before cleaning the cryostat, or to wait until after you've set up the cryostat to add the blade. This will minimize potential or accidental contact with the blade when you are working in the cryostat.</p>
2016-09-048	MECHANICAL ENGINEERING	<p>Tripped on a stone wall on Bamfield Marine Science Center campus near lodging after working hours. Cut on bottom right of chin - 1.5 cm long requiring four sutures. Chip on bottom right molar - immediate attention not required. Cut on right leg, no medical attention required.</p> <p>Visited Bamfield medical center morning the following morning (21/9/16) at 10:00 AM for treatment of cut on chin.</p>	<p>Affected party was walking at night without illumination and relying on recollection of site layout from daylight hours.</p>	<p>Carry a flashlight when walking at night.</p>

<i>Case#</i>	<i>Org Name</i>	<i>Employee Activity</i>	<i>Root Cause</i>	<i>Supervisor Corrective Action</i>
2016-09-051	COMPUTER SCIENCE & ENG	<p>On Friday morning, Sept. 23, 2016, at 9:00AM, when raising the large automated garage door to the CSE front office, I was unaware that a metal chair from a table set just outside in the atrium had gotten pushed in front of the door slightly. From where I was standing to turn the key that controls the opening and closing of the door, I was not able to see the position of the chair until the door hit it. When I heard a loud bang and felt slight resistance, I stopped the door immediately, so that I could investigate the issue. At that point the bottom of the door was about 3.5 feet off the ground, and I could see where it was getting hung up. I ducked down under the door in order to move the chair. When I stood up, I hit my head with a good degree of force on the metal "COMPUTER SCIENCE & ENGINEERING" sign that was hanging out from the door slightly at that point.</p> <p>After approximately one half hour, I reported the incident when the initial pain from impact had become a pervasive headache that caused me some concern, as I had recently recovered from a severe concussion. Incident was reported to supervisors, Sophie Ostlund and Tracy Erbeck, as well as team member, [REDACTED] at approximately 9:28AM.</p> <p>I proceeded to leave the office around 11:00AM to be seen at Hall Health. I was able to get in with a practitioner at 11:20AM. Her recommendation was to spend the remainder of the day at home and to spend the weekend resting as well as monitoring headache and slight nausea, and to seek emergent medical assistance if any worsening of symptoms or new problems arose. This did not happen.</p>	simple accident- no recommendations	none



University of Washington Accident / Incident Report

Report Number: 2016-09-008

Contact EH&S at 206-543-7388

Person Reporting Incident		
Last Name: YEUNG	First Name: JEREMY	
Phone: +1 206 543-2547	Email: jsean@u.washington.edu	
Occupation/Position: LABORATORY MANAGER	Department: CIVIL & ENVIR ENGR	
Date Reported (yyyy/mm/dd): 2016/09/06	Time of Reporting: 01:01 PM	
Person Involved or Affected		
Last Name: [REDACTED]	First Name: [REDACTED]	
Phone:	Email:	
Occupation/Position: Undergraduate Student	Department:	
Person was in Paid Position: Yes		
Incident Details		
Date of Incident (yyyy/mm/dd): 2016/09/02	Time of Incident: 4:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: WILCOX HALL	
Room: 169A	Other:	
<p>Incident Details:</p> <p>Small amount of nitric acid (< 2 mL) dripped off of glassware onto leg.</p> <p>Student was rinsing glassware with water after removal from acid bath. Water from tap splashed onto glassware and splashed onto leg. 10-15 minutes later, student felt burning sensation on leg, wiped leg with wet paper towel for 5 minutes in restroom. Noticed skin discoloration and blistering on 1" square area on leg (front of shin on right leg). Did not seek medical attention. Redness has decreased and skin is healing.</p> <p>Student was not wearing lab coat, but had long pants. Student was in the lab alone at the time.</p> <p>Attachment: No</p>		
Supervisor		
Last Name: NEUMANN	First Name: REBECCA	
Phone: +1 206 221-2298	Email: rbneum@u.washington.edu	
Occupation/Position: ASSISTANT PROFESSOR	Department: CIVIL & ENVIR ENGR	
Classification		
<p>Level 1:</p> <p>Injury requiring first aid,</p>		
Type of Incident		
<p>Injury Description: Burn (Thermal, Chemical, Electrical),</p> <p>Body Parts Affected: Legs,</p> <p>Cause of Injury or Damage: Chemicals, Splash,</p>		
Possible Causes		
<p>Equipment:</p> <p>Environment:</p>		

Policies / Procedures: **Inadequate Instructions, Procedures,**

Human Factors: **Inadequate Training,**

Suggested corrective action by the affected party

Acid washing procedure - rinse glassware lower in the sink to prevent splash.

Wear lab coat/goggles - in this case, lab coat would not have helped, but would reduce injury due to splashing above knees.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Difficult to prevent all splashes. Procedurally, washing glassware lower in sink could minimize splashes that exit sink. Not immediately addressing (i.e., wiping off, rinsing off) splash that left sink provided opportunity for acid penetrate clothes and contact skin.

Recommendations/Preventive Measures:

**immediately rinse acid off pants/clothing after a splash so does not have opportunity to contact skin.
rinse glassware lower in sink
wear goggles and lab coat when acid washing**

Corrective Actions Target Date (yyyy/mm/dd):
2016/09/16

Corrective Actions Complete Date (yyyy/mm/dd):
2016/09/09

Other Comments:

It is lab policy to wear safety glasses and lab coat when working with acid. We have discussed this accident as a lab group along with preventative/corrective measures to help minimize future occurrence of a similar situation.

EHS Review

Last Name: **HAGGARD**

First Name: **ANGELINA M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments: **9/6/16 forwarded to OHN 10/17 forwarded to Mark M.**



University of Washington Accident / Incident Report

Report Number: 2016-09-009

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: UNDERGRADUATE STUDENT	Department: CHEMICAL ENGINEERING
Date Reported (yyyy/mm/dd): 2016/09/06	Time of Reporting: 01:55 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: UNDERGRADUATE STUDENT	Department: CHEMICAL ENGINEERING

Incident Details

Date of Incident (yyyy/mm/dd): 2016/09/06	Time of Incident: 1:30 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BENSON HALL	
Room: 220	Other:	

Incident Details:

I cut myself on a microtome blade. My PI had been notified right after the incident, around 1:30pm. The equipment is in a BSL-1 Level room. The blade has been in contact with non-hazardous rat brain tissue.

Attachment: No

Supervisor

Last Name: NANCE	First Name: ELIZABETH
Phone: +1 206 543-2216	Email: eanance@uw.edu
Occupation/Position: ASSISTANT PROFESSOR	Department: CHEMICAL ENGINEERING

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),

Body Parts Affected: Fingers,

Cause of Injury or Damage: Box Cutters, Knives, etc.,

Possible Causes

Equipment: Other,

Environment: Sharp Objects,

Policies / Procedures: Other,

Human Factors: Other,

Suggested corrective action by the affected party

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Inadequate attention when handling blade.

Recommendations/Preventive Measures:

More careful when handling (cleaning, insert, removing) blade. From the PI: For future prevention, I would make sure the safety bar for the blade (the red bar) is flipped over the blade when you not using the cutting block, and to always remove the blade before cleaning the cryostat, or to wait until after you've set up the cryostat to add the blade. This will minimize potential or accidental contact with the blade when you are working in the cryostat.

Corrective Actions Target Date (yyyy/mm/dd):
2016/09/06

Corrective Actions Complete Date (yyyy/mm/dd):
2016/09/07

Other Comments:

For future prevention, I reviewed making sure the safety bar for the blade (the red bar) is flipped over the blade when not using the cutting block, and to always remove the blade before cleaning the cryostat, or to wait until after the cryostat is setup to add the blade. This will minimize potential or accidental contact with the blade when working in the cryostat.

EHS Review

Last Name:**HAGGARD**

First Name:**ANGELINA M**

Phone Number:**+1 206 616-3442**

Email:**ahaggard@uw.edu**

Occupation/Position:

Department:

Comments:**10/17 forwarded to OHN**



University of Washington Accident / Incident Report

Report Number: 2016-09-048

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ENGINEER	Department: MECHANICAL ENGINEERING
Date Reported(yyyy/mm/dd): 2016/09/21	Time of Reporting: 12:17 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: RESEARCH ENGINEER	Department: MECHANICAL ENGINEERING

Incident Details

Date of Incident(yyyy/mm/dd): 2016/09/20	Time of Incident: 11:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot:	
Room:	Other: Bamfield Marine Science Center, Bamfield, BC	

Incident Details:

Tripped on a stone wall on Bamfield Marine Science Center campus near lodging after working hours. Cut on bottom right of chin - 1.5 cm long requiring four sutures. Chip on bottom right molar - immediate attention not required. Cut on right leg, no medical attention required.

Visited Bamfield medical center morning the following morning (21/9/16) at 10:00 AM for treatment of cut on chin.

Attachment: No

Supervisor

Last Name: POLAGYE	First Name: BRIAN
Phone: +1 206 543-7544	Email: bpolagye@uw.edu
Occupation/Position: ASSISTANT PROFESSOR	Department: MECHANICAL ENGINEERING

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: Broken or Lost Tooth, Bruise, Contusion, Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound), Pain, Irritation, Inflammation, Swelling,

Body Parts Affected: Face, Mouth, Legs,

Cause of Injury or Damage: Contact with Object: Bumped into Something, Fall of Less than 6', or on Stairs,

Possible Causes

Equipment: Other,

Environment: Inadequate or Excessive Illumination,

Policies / Procedures: Other,

Human Factors: Other,

Suggested corrective action by the affected party

Affected party should use proper illumination when walking on campus at night. Suggest addition of permanent illumination fixtures around lodging cabins where obstacles exist. The Bamfield campus is remote and rustic with uneven surfaces throughout and limited illumination fixtures in keeping with the rural character of the surroundings.

Supervisor's Comments

Root Causes:
 (Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)
Affected party was walking at night without illumination and relying on recollection of site layout from daylight hours.

Recommendations/Preventive Measures:
Carry a flashlight when walking at night.

Corrective Actions Target Date (yyyy/mm/dd): 2016/09/21	Corrective Actions Complete Date (yyyy/mm/dd): 2016/09/21
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Other Comments:
Risk of incident would be reduced by not walking around the dark without a source of illumination, which is a feature available on most smartphones if a dedicated flashlight is not available.

EHS Review

Last Name: HAGGARD	First Name: ANGELINA M	Phone Number: +1 206 616-3442	Email: ahaggard@uw.edu
Occupation/Position:		Department:	
Comments: 10/17 forwarded to Risk/Claim Services			



University of Washington Accident / Incident Report

Report Number: 2016-09-051

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: ██████████	First Name: ██████████
Phone:	Email: injury@u.washington.edu
Occupation/Position: OFFC ASST 3	Department: COMPUTER SCIENCE & ENG
Date Reported (yyyy/mm/dd): 2016/09/21	Time of Reporting: 05:10 PM

Person Involved or Affected

Last Name: ██████████	First Name: ██████████
Phone:	Email: injury@u.washington.edu
Occupation/Position: OFFC ASST 3	Department: COMPUTER SCIENCE & ENG

Incident Details

Date of Incident (yyyy/mm/dd): 2016/09/16	Time of Incident: 9:00 AM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: ALLEN CENTER FOR	
Room: AC101	Other:	

Incident Details:

On Friday morning, Sept. 23, 2016, at 9:00AM, when raising the large automated garage door to the CSE front office, I was unaware that a metal chair from a table set just outside in the atrium had gotten pushed in front of the door slightly. From where I was standing to turn the key that controls the opening and closing of the door, I was not able to see the position of the chair until the door hit it. When I heard a loud bang and felt slight resistance, I stopped the door immediately, so that I could investigate the issue. At that point the bottom of the door was about 3.5 feet off the ground, and I could see where it was getting hung up. I ducked down under the door in order to move the chair. When I stood up, I hit my head with a good degree of force on the metal "COMPUTER SCIENCE & ENGINEERING" sign that was hanging out from the door slightly at that point.

After approximately one half hour, I reported the incident when the initial pain from impact had become a pervasive headache that caused me some concern, as I had recently recovered from a severe concussion. Incident was reported to supervisors, Sophie Ostlund and Tracy Erbeck, as well as team member, ██████████ at approximately 9:28AM.

I proceeded to leave the office around 11:00AM to be seen at Hall Health. I was able to get in with a practitioner at 11:20AM. Her recommendation was to spend the remainder of the day at home and to spend the weekend resting as well as monitoring headache and slight nausea, and to seek emergent medical assistance if any worsening of symptoms or new problems arose. This did not happen.

Attachment: No

Supervisor

Last Name: ERBECK	First Name: TRACY
Phone: +1 206 543-9264	Email: tracy@cs.washington.edu
Occupation/Position: FACILITIES MANAGER	Department: COMPUTER SCIENCE & ENG

Classification

Level 1:
Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: Concussion, Other,
Body Parts Affected: Head,

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Cause of Injury or Damage: **Contact with Object: Bumped into Something,**

Possible Causes

Equipment:

Environment:

Policies / Procedures:

Human Factors: **Other,**

Suggested corrective action by the affected party

This was an unfortunate incident with a very low probability of recurrence, as one would rarely have to stop the door for any reason at that height. It was not the result of defective equipment, and was simply a matter of my own misjudgement and unawareness of how far the sign protrudes when the door is partially open.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

simple accident- no recommendations

Recommendations/Preventive Measures:

none

Corrective Actions Target Date (yyyy/mm/dd):

2016/09/22

Corrective Actions Complete Date (yyyy/mm/dd):

2016/09/22

Other Comments:

no actions required

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:

University-Wide Health and Safety Committee Meeting Agenda

Wednesday, October 12, 2016 1:00 – 2:30 PM

HUB 332

Regular Attendees:

- 2016-2017 University-Wide Health and Safety Committee Members (<http://www.ehs.washington.edu/ohssafcom/groups.shtm>)
- Jude Van Buren, Katia Harb, Emma Alder, Angelina Haggard

Agenda Item	Person Responsible	Process	Time
Call to Order	Leslie Anderson	Robert's Rules of Order	
Approval of Meeting Minutes	Leslie Anderson	Robert's Rules of Order	5 min
Green Dot Bystander Training	Melissa Tumas, MPH Training & Education Coordinator Health & Wellness – Student Life	Training	60 min
Organizational Group Reports	Committee Members	Discussion	15 min
Union Reports	Union Representatives	Discussion	5 min
Ex-Officio Reports	Ex-Officio Members	Discussion	5 min
Adjourn	Leslie Anderson	Robert's Rules of Order	

University-Wide (U-Wide) Health and Safety Committee Meeting Minutes
September 13, 2016
1:00-2:30 pm Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair	x	Chad Cook (2)	x	Jude Van Buren
x	Ryan Hawkinson (1)	x	Paul Zuchowski (3)	x	Katia Harb
	Sterling Luke (2)			x	Emma Alder
	Carol Harvey (4)	x	Nadia Khan (4)	x	Mark Murray
	Stephen Lundgren (5)	x	Liz Kindred (5) Co-Chair	x	Doug Gallucci
x	Ron Maxell (6)	x	Sonia Honeydew (9)	x	Eleanor Wade
x	Maggie Luning (6)		David Zuckerman (10)	x	Angelina Haggard
x	Kelly Carter-Lynn (7)				
x	Betsy Brown (7)				
	Melissa Banks (7)				
	Alex Volkman (8)				
	Hannah Wilson (8)				
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
Labor Union Representation		Ex-Officio Members		Guests	
	Paula Lukaszek WFSE (Washington Federation of State Employees) Local 1488		Michelle Doiron Attorneys General Office	x	Chief Vinson, UWPD
	Vacant SEIU (Service Employees International Union) Local 1199	x	Tracey Mosier & Chris Pennington, Facilities Services		
	Vacant SEIU 925		Stacie Smith, Emergency Management		
x	Taylor Stepiem & Sam Sumpter – Graduate & Professional Student Senate (GPSS) also UAW (United Auto Workers) 4121	x	Jay Sedivy, Transportation Services		
			Vacant, Risk Management		
*x= Present at meeting					

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Health & Safety Governance Task Force
 4. Organizational Group Reports
 5. Union Reports
 6. Ex-Officio Reports
 7. U-Wide Charter
 8. Environmental Health & Safety (EHS) Reports
 9. Good of the Order
 10. Adjourn
-

Recorded: by Angelina Haggard

1. **Call to Order:** Meeting was called to order at 1:01 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** There was a change to correct a name in the August meeting minutes. The change was accepted and the August meeting minutes were approved.

Motion to add an Ex-Officio Member: There was a motion to add the University of Washington Police Department (UWPD) as an Ex-Officio member. The motion was seconded and carried.

3. **Health & Safety Governance Task Force:** Leslie reported the industry focus group meeting on August 26, 2016 went well. Leslie gave a Pop Quiz on Emergency Procedures. The pop quiz was well received and that we should be mindful about safely navigating campus and be considerate of those who may not be as familiar with our campus. The committee discussed having a mobile application to access the safety portal for faculty/staff, students and the public. EH&S Building Fire and Safety is talking with other universities about best practices for emergency procedures and notifications. They are also working with the GIS (Geographic Information Systems) group to update the building evacuation signs. This will allow EH&S staff to manage the sign tasks within EH&S in the future.

4. Organizational Group Reports

- a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. They discussed project options for the committee. Group 1 shared the lessons learned from the Mary Gates Hall Information School fire. At least 6 faculty/staff from various departments were temporarily relocated due to the smoke and water damage. Mary Gates Hall occupants were encouraged to review their business continuity plans.
- b. **Group 2:** Chad Cook reported Group 2 has met twice since the last U-Wide meeting. They discussed OARS reports and participating in the Great Washington Shake Out on October 20th. Ron Fouty provided a Capital projects update.

- c. **Group 3:** Paul Zuchowski reported Group 3 did not meet in August. They will be meeting next week to catch up.
 - d. **Group 4:** Nadia Khan reported Group 4 met on August 23rd. The group got caught up on three months of OARS subcommittee reports and the U-Wide committee. Guest Speakers from Green Labs shared a presentation about their services to help make your lab green.
 - e. **Group 5:** Liz Kindred reported Group 5 reviewed the University of Washington Medical Center, Harborview Medical Center and Airlift Northwest reports. Sherry and Pam from Risk Services presented their 2015 statistics.
 - f. **Group 6:** Maggie Luning reported Group 6 did not meet last month and will meet tomorrow.
 - g. **Group 7:** Kelly Carter-Lynn reported the Group 7 discussed an OARS report involving the receipt of a delivery of a carpet roll that caused an injury. They are reviewing the standard operating procedures for receiving deliveries. Group 7 is working towards making their meetings more action oriented and not task oriented. The Shake Shack will be visiting UW Bothell.
 - h. **Group 8:** No report.
 - i. **Group 9:** Sonia Honeydew reported Group 9 met on Aug 29th. They reviewed OARS reports. One of the reports involved a previous lab member accessing the lab after a six month absence. Group 9 discussed best practices to keep their lab access lists current. They welcomed a new member from Chemical Engineering. Several departments of the group are participating in the Great Shakeout on October 20th. The Dean's Office is monitoring reports of Hate Speech Graffiti.
 - j. **Group 10:** David Warren reported that group 10 met on August 15th and reviewed OARS reports. One of the reports discussed involved a University car breaking down near Joint Base Lewis McChord. The employee was unable to get road assistance from our vendor since the documents in the vehicle were not updated. Jay Sedivy reminded employees to verify the documents in the vehicle are current prior to travelling. There is limited accountability for returned University vehicles. Please continue to be diligent about reporting issues with University vehicles. A U-Wide update was also provided.
 - k. **Faculty Senate:** Rick Gleason reported next week about 40,000 students will be arriving on campus.
5. **Union Reports:** Taylor Stepiem with guest Sam Sumpter reported the UAW 4121's current priority was sexual harassment and sexual assaults.
6. **Ex-Officio Reports**
- a. Jay Sedivy reported that since Rainier Vista has been constructed there have been questions about the weight limit on the elevated walkways. Vehicles must not use the elevated walkways. Updated Signage is currently being considered. In addition,

congestion on campus has led to an increase of illegally parked vehicles which led to a near miss by Columbia Way. The illegally parked vehicle was obscuring crosswalk. Jay is working with UPWD for enforcement efforts.

- b. UWPD Chief Vinson thanked the members for the opportunity to continue to add value to the broader university committee. Chief Vinson encouraged the committee help put into action the Active Shooter Response conversations. Chief Vinson shared his passion for holistic engagement with progress towards goals and desired outcomes. A good example was in the Social Work Department over the last few years. Their collaborative efforts to mitigate and reduce risk and identify the resources available to the campus community. The Social Work department internally funded the collaborative recommendations. Chief Vinson also encouraged the campus community to be comfortable with reporting, to build a culture of awareness: see something, say something. The UWPD is finalizing a seven minute Active Shoot Response video as a training resource for faculty to show to students at the beginning of each quarter.

7. **U-Wide Charter:** Emma Alder and Angelina Haggard led a group discussion for the draft U-Wide charter. The draft charter will be distributed to committee members for their input.

8. EH&S Reports

- a. **Accident Prevention Unit:** The Lab Safety Seminar (LSS) for graduate students is scheduled for September 27th in Kane Hall. In previous years, the LSS was held over a two day period. This year's one day 4-hour format requires attendees to complete online training prior to the in person training. The seminar format includes case studies presented by EH&S staff in the areas of Biosafety, Chemical Hazards, Fire Safety, and Radiation Safety. There is also an industry panel of experts and hands on fire extinguisher training. The UW lab community was invited to attend. There will be a social afterwards with light refreshments. There are currently 400 registrants.
- b. **Labor & Industries (L&I) Update:** There was a complaint about UW Consolidated Laundry on August 30th. The complaint was concern for electrical equipment in and/or near standing water. An inspection was conducted and we are awaiting the results.
- c. **Staff Updates:** Brandon Kemperman, Occupational Health & Safety Specialist, joined the Building Fire & Safety Unit.

Jude Van Buren reported there is currently a nationwide recruitment open for an Assistant Director for the new Occupational Safety and Health Section. This section realigns the industrial hygiene group with the Accident Prevention Unit. Jude thanked Katia Harb and Mark Murray for their collaborative efforts between the work groups over the last several years.

9. **Good of the Order:** There will be a PEAT (Pre-Entry Assessment Team) Drill on September 21st at UW Bothell.

10. **Meeting Adjournment:** Leslie Anderson adjourned the meeting at 2:25 PM.