

Draft Agenda – April 28, 2014
Group 9 Health and Safety Committee (College of Engineering)

1. Attending:

Cassie Atkinson-Edwards, HCDE
Arne Biermans, ChemE
Tracy Erbeck, CSE
Michael Glidden, DO
Sonia Honeydew, BioE
Bill Kuykendall, ME

Sean Yeung, CEE
Sheila Prusa, ISE
Fiona Spencer, AA
Karen Wetterhahn, MSE
John Young, EE
Emma Alder, EH/S

2. Absent

Michael Glidden, DO

3. Previous Meeting Minutes

- See attached

4. Department Incident Reports(from past)

- CSE – door at Kane Hall, Tracy will follow up with group

5. Department Incident Reports(current)

- BioE – thumb
- BioE – splash @ MoIES
- ME – microscope relocation @ loading dock
- CSE – back

6. UW Wide meeting

- Notes attached

7. Department update

Draft Meeting Minutes – March 31, 2014
Group 9 Health and Safety Committee (College of Engineering)

1. Attending:

Cassie Atkinson-Edwards, HCDE
Tracy Erbeck, CSE
Michael Glidden, DO
Sonia Honeydew, BioE
Bill Kuykendall, ME
Sean Yeung, CEE

Sheila Prusa, ISE
Fiona Spencer, AA
Karen Wetterhahn, MSE
Emma Alder, EH/S
Stuart Cordts, EHS
Chris Adams, MoIES

2. Absent

Arne Biermans, ChemE

John Young, EE

3. GHS class online

- Stuart Cordts

4. Previous Meeting Minutes

- See attached

5. Department Incident Reports (from past)

- NA

6. Department Incident Reports (current)

- CSE – door at Kane Hall, Tracy will follow up with group
- CEE – Engineering Tech, NA

7. UW Wide meeting

- Notes attached

8. Department updates

- CSE – small construction projects
- ISE – NA
- MSE – NA
- EHS – OARS training
- HCDE – NA
- MoIES – had recent lab safety visit
- CEE –
 - Fainting student, who is responsible? We believe TA, but EHS will follow up.
 - Transportation – hit by car
- ME – vendor bump head moving microscope
- BioE – best practices
- AA –
 - carbon fiber concern – issue mitigated by HAZMAT team
 - Laser safety question – EHS contact Molly McGee

Accident Summary Report

HSC 9

3/1/2014 to 3/31/2014

<i>Case#</i>	<i>Org Name</i>	<i>Job Title</i>	<i>Date Reported</i>	<i>Employee Activity</i>	<i>Supervisor Corrective Action</i>
2014-03-004	BIOENGINEERING	SENIOR RESEARCH SCIENTIST	3/3/2014	Ergonomics injury from repetitive use on thumb joint (right hand). Presents with aching, swelling, stiffness, pain, thumb weakness and range of motion issues. Ongoing for over a week even with ibuprofen and icing. This occurred during a period of performing a high degree of data analysis which involved repetitive computer work.	consult doctor for evaluation and treatment, better computer ergonomics, reduce repetitive tasks
2014-03-007	BIOENGINEERING		3/4/2014	The student was attempting to filter dimethylformamide (DMF) through a syringe filter in the chemical hood. The filter did not fit tightly on the syringe, which resulted in a DMF splash when he attempted to depress the syringe plunger. The hood sash was not sufficiently lowered and the splash reached the student's face. The student was not wearing eye protection and a small amount of DMF came in contact with his eyes. He immediately used the eye wash and eventually went to Hall Health as a precaution. There was no serious injury and the student was allowed to leave that afternoon.	We will review safety requirements in our group meeting and on a more regular basis.
2014-03-089	MECHANICAL ENGINEERING		3/28/2014	We were relocating our confocal laser scanning microscope and its accessories from BAG 456 to MEB 135 yesterday. Three microscope specialist from Leica Microsystems came to handle the moving. The accident happened when they were loading the items to the truck. One of those specialist, [REDACTED] was placing his big toolbox, with his backpack on top, onto the back of the truck, and as he was stepping onto the platform, the weight shifted and threw him off balance, which caused him to fall off of the side of the truck. He cut above left eye caused by hitting head on truck, the hinges on his glasses actually made the cut. They tried to stop bleeding by applying the pressure and it worked. His colleague took him to the hospital to check his condition. He received 3 stitches, and the doctor told him that his left arm has to be in a splint for a couple of weeks. It was hard to tell from X-rays but there was a possible hairline fracture on left arm.	The best way of handling moving tools from loading dock of UW CHEMISTRY department to the rear part of a moving track, the person who carries such tool box, should NOT carry any backpack, thus focusing only on the tool box, while watching his steps, then, this accident would be prevented. To increase the safety operation, the second person be recommended to stay near by thus, giving the tool carrying person a timely correct advice after making sure that the track rear part is moved close enough to the edge of the loading dock platform, thus, minimizing any gap that would exist between the end plate of the track rear part and the edge of the loading dock platform. It is noted that the width of the connecting path between the loading deck and truck rear part is as wide as 6-7 feet, but the carrier should have used the middle path, instead of the path close to the edge, thus, preventing him from falling outside the connecting width.

<i>Case#</i>	<i>Org Name</i>	<i>Job Title</i>	<i>Date Reported</i>	<i>Employee Activity</i>	<i>Supervisor Corrective Action</i>
2014-03-098	COMPUTER SCIENCE & ENG		3/28/2014	█ was reinstalling a computer monitor on a fixed, articulating computer desk arm in a administrative office, when he experienced a sharp pain in his upper back. He reported it to a fellow colleague and walked directly over to UW Hall Health to be seen by a doctor.	-Have employee ask for help from another staff member, when these monitor/monitor-arm systems need to be installed/uninstalled.



University of Washington Accident / Incident Report

Report Number: 2014-03-004

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: IRVIN	First Name: COLLEEN
Phone: +1 206 543-4508	Email: cairvin@u.washington.edu
Occupation/Position: RESEARCH SCIENTIST	Department: BIOENGINEERING
Date Reported (yyyy/mm/dd): 2014/03/03	Time of Reporting: 04:40 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: + [REDACTED]	Email: [REDACTED]
Occupation/Position: SENIOR RESEARCH SCIENTIST	Department: BIOENGINEERING

Incident Details

Date of Incident (yyyy/mm/dd): 2014/03/03	Time of Incident: Can Not Be Determined	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: W.H. FOEGE BIOENG	
Room: N330Q	Other:	

Incident Details:

Ergonomics injury from repetitive use on thumb joint (right hand). Presents with aching, swelling, stiffness, pain, thumb weakness and range of motion issues. Ongoing for over a week even with ibuprofen and icing. This occurred during a period of performing a high degree of data analysis which involved repetitive computer work.

Attachment: No

Supervisor

Last Name: IRVIN	First Name: COLLEEN
Phone: +1 206 543-4508	Email: cairvin@u.washington.edu
Occupation/Position: RESEARCH SCIENTIST	Department: BIOENGINEERING

Classification

Level 1:
Injuries requiring medical treatment (go to Level 3 if in-patient hospitalization is required),

Type of Incident

Nature of Injury: Sprains/Strains/Twist, Pain/Inflammation/Edema,

Body Parts Affected: Hands/Wrists,

What caused the harm: Repetitive Motion Injury, Ergonomics,

Possible Causes

Equipment: Other,

Environment: Ergonomics Issues,

Policies / Procedures: Other,

Human Factors: Other,

Suggested corrective action by the affected party

Suggest researching more ergonomically designed computer mouse. Wrist support is already in use.

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Consult doctor for evaluation and treatment.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

repetitive tasks

Recommendations/Preventive Measures:

consult doctor for evaluation and treatment, better computer ergonomics, reduce repetitive tasks

Corrective Actions Target Date (yyyy/mm/dd):

2014/03/15

Corrective Actions Complete Date (yyyy/mm/dd):

2014/03/28

Other Comments:

██████ saw a doctor and was successfully treated. No problems since then.

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:



University of Washington Accident / Incident Report

Report Number: 2014-03-007

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: ELIAS	First Name: PAUL
Phone: 206-819-3534	Email: peliias@uw.edu
Occupation/Position: SENIOR FELLOW	Department: BIOENGINEERING
Date Reported (yyyy/mm/dd): 2014/03/04	Time of Reporting: 04:50 PM

Person Involved or Affected

Last Name: █	First Name: █
Phone:	Email:
Occupation/Position:	Department: Undergraduate Student

Incident Details

Date of Incident (yyyy/mm/dd): 2014/03/03	Time of Incident: 4:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot:	
Room: 340	Other: Molecular Engineering and Sciences	

Incident Details:

The student was attempting to filter dimethylformamide (DMF) through a syringe filter in the chemical hood. The filter did not fit tightly on the syringe, which resulted in a DMF splash when he attempted to depress the syringe plunger. The hood sash was not sufficiently lowered and the splash reached the student's face. The student was not wearing eye protection and a small amount of DMF came in contact with his eyes. He immediately used the eye wash and eventually went to Hall Health as a precaution. There was no serious injury and the student was allowed to leave that afternoon.

Attachment: **No**

Supervisor

Last Name: PUN	First Name: SUZIE
Phone: +1 206 685-3488	Email: spun@u.washington.edu
Occupation/Position: ASSOCIATE PROFESSOR	Department: BIOENGINEERING

Classification

Level 1:
Injuries requiring first aid,

Type of Incident

Nature of Injury: Splash,
Body Parts Affected: Eyes,
What caused the harm: Chemicals,

Possible Causes

Equipment:
Environment:
Policies / Procedures:
Human Factors: Inadequate / Improper PPE, PPE Not Used,

Suggested corrective action by the affected party

Lab policy on the use of PPE will be reviewed and more stringently enforced.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Personnel did not remember to wear proper protective gear while working with chemicals.

Recommendations/Preventive Measures:

We will review safety requirements in our group meeting and on a more regular basis.

Corrective Actions Target Date (yyyy/mm/dd):
2014/03/05

Corrective Actions Complete Date (yyyy/mm/dd):
2014/03/05

Other Comments:

we reviewed these policies again in our group meeting today.

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:



University of Washington Accident / Incident Report

Report Number: 2014-03-089

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: TAKAO	First Name: SATOMI
Phone: +1 206 543-4775	Email: stakao@u.washington.edu
Occupation/Position: ACTING INSTRUCTOR	Department: MECHANICAL ENGINEERING
Date Reported (yyyy/mm/dd): 2014/03/28	Time of Reporting: 10:11 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email:
Occupation/Position:	Department: Public

Incident Details

Date of Incident (yyyy/mm/dd): 2014/03/27	Time of Incident: 11:00 AM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BAGLEY HALL	
Room: Loading dock	Other:	

Incident Details:

We were relocating our confocal laser scanning microscope and its accessories from BAG 456 to MEB 135 yesterday. Three microscope specialist from Leica Microsystems came to handle the moving. The accident happened when they were loading the items to the truck. One of those specialist, [REDACTED] was placing his big toolbox, with his backpack on top, onto the back of the truck, and as he was stepping onto the platform, the weight shifted and threw him off balance, which caused him to fall off of the side of the truck. He cut above left eye caused by hitting head on truck, the hinges on his glasses actually made the cut. They tried to stop bleeding by applying the pressure and it worked. His colleague took him to the hospital to check his condition. He received 3 stiches, and the doctor told him that his left arm has to be in a splint for a couple of weeks. It was hard to tell from X-rays but there was a possible hairline fracture on left arm.

Attachment: **No**

Supervisor

Last Name: TAYA	First Name: MINORU
Phone: +1 206 685-2850	Email: tayam@u.washington.edu
Occupation/Position: PROFESSOR	Department: MECHANICAL ENGINEERING

Classification

Level 1:
 Injuries requiring first aid,
 Injuries requiring medical treatment (go to Level 3 if in-patient hospitalization is required),

Type of Incident

Nature of Injury: **Open Wound : Laceration, Puncture, Scratch, Sprains/Strains/Twist, Fracture/Dislocation,**

Body Parts Affected: **Head, Arms, Hands/Wrists,**

What caused the harm: **Struck by Object, Fall from Elevation, Slip or Trip,**

Possible Causes

Equipment: **Other,**

Environment: **Other,**

Policies / Procedures: **Inadequate Instructions / Procedures, Inadequate Support / Assistance,**

Human Factors: **Improper Lifting, Loss of Balance,**

Suggested corrective action by the affected party

We should unstack items before moving them , and ask for assistance when moving heavy objects.

Supervisor's Comments

Root Causes:
(Please look at all the factors that may have contributed to the accident.Such factors may include equipment, environment, policies, procedures, and personnel.)
As stated in the Description section, some carelessness of the person(carrier) who carried the tool box with rollers at the bottom, where he placed his backpack on top of the tool box. Weights of tool box and his backpack are heavy, When he came to the gap point between the edge of the chemistry loading dock platform and the edge of the track rear deck, he tried to exert extra force to the tool box with his backpack, then the center of the gravity of the backpack which was not secured to the tool box, was shifted, resulting in pulling his body into unbalanced configuration, thus falling to the ground.

Recommendations/Preventive Measures:
The best way of handling moving tools from loading dock of UW CHemistry department to the rear part of a moving track, the person who carries such tool box, should NOT carry any backpack, thus focusing only on the tool box , while watching his steps , then, this accident would be prevented, To increase the safety operation, the second person be recommended to stay near by thus, giving the tool carrying person a timely correct advice after making sure that the track rear part is moved close enough to the edge of the loading dock platform, thus, minimizing any gap that would exit between the end plate of the track rear part and the edge of the loading dock platform. It is noted that the width of the connecting path between the loading deck and truck rear par is as wide as 6-7 feet, but the carrier should have used the middle path, instead of the path close to the edge, thus, preventing him from falling outside the connecting width.

Corrective Actions Target Date (yyyy/mm/dd):	Corrective Actions Complete Date (yyyy/mm/dd):
----------------------------------------------	------------------------------------------------

Other Comments:
He told me in email that his injury was minor, and he can work on ordinary functioning, except his arm motion being still slow, which is expected to be healed in several days. After that he will come to UW lab to calibrate the tranported Leica Microscope. He is one of the several people dispatched from Leica Microscope USA, Portland, OR. I look forward to hearing from him once his injury is healed.

EHS Review

Last Name:	First Name:	Phone Number:	Email:
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Occupation/Position:	Department:
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Comments:



University of Washington Accident / Incident Report

Report Number: 2014-03-098

Contact EH&S at 206-543-7262

Person Reporting Incident

Last Name: TIMSS	First Name: AARON
Phone: +1 206 616-2859	Email: timss@cs.washington.edu
Occupation/Position: DIRECTOR	Department: COMPUTER SCIENCE & ENG
Date Reported (yyyy/mm/dd): 2014/03/28	Time of Reporting: 01:39 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email:
Occupation/Position:	Department: Contractor

Incident Details

Date of Incident (yyyy/mm/dd): 2014/03/28	Time of Incident: 12:15 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: ALLEN CENTER FOR	
Room: 452	Other:	

Incident Details:

[REDACTED] was reinstalling a computer monitor on a fixed, articulating computer desk arm in a administrative office, when he experienced a sharp pain in his upper back. He reported it to a fellow colleague and walked directly over to UW Hall Health to be seen by a doctor.

Attachment: **No**

Supervisor

Last Name: TIMSS	First Name: AARON
Phone: +1 206 616-2859	Email: timss@cs.washington.edu
Occupation/Position: DIRECTOR	Department: COMPUTER SCIENCE & ENG

Classification

Level 1:
Injuries requiring medical treatment (go to Level 3 if in-patient hospitalization is required),

Type of Incident

Nature of Injury: Pain/Inflammation/Edema,
Body Parts Affected: Back,
What caused the harm: Overexertion,

Possible Causes

Equipment:
Environment:
Policies / Procedures: Inadequate Support / Assistance,
Human Factors: Improper Lifting, Other,

Suggested corrective action by the affected party

Supervisor's Comments

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

-Monitor mount may have been torqued or lacking lubricant, making it difficult to install.

Recommendations/Preventive Measures:

-Have employee ask for help from another staff member, when these monitor/monitor-arm systems need to be installed/uninstalled.

Corrective Actions Target Date (yyyy/mm/dd):

2014/04/15

Corrective Actions Complete Date (yyyy/mm/dd):

Other Comments:

EHS Review

Last Name:

First Name:

Phone Number:

Email:

Occupation/Position:

Department:

Comments:

University-Wide Health and Safety Committee Meeting Agenda

April 9, 2014
1:00 – 2:30 PM

University of Washington Club – Lower Level

Regular Attendees:

- 2014 University-Wide Health and Safety Committee Members
(<http://www.ehs.washington.edu/ohssaftcom/groups.shtm>)
- Jude Van Buren, Katia Harb, Sherry Baron, Emma Alder, EH&S

Agenda Items	Persons Responsible	Process	Time
Call to Order	Leslie Anderson, Chair		5 min
Approve March Minutes	Leslie Anderson	Robert's Rules of Order	5 min
After Action Report: Turbulent Tango	Siri McLean, Emergency Management	Presentation	30 min
Review of U-Wide Member Comments and Questions	Leslie Anderson, Chair	Discussion	10 min
Discuss Logistics of May Meeting	Leslie Anderson, Chair	Discussion	5 min
Organizational Group Reports	Committee Members	Discussion	15 min
Union Reports	Union Representatives	Discussion	10 min
EH&S Reports	Sherry Baron: L&I Update Katia Harb: GHS Update Emma Alder: Videoconferencing Opportunities	Presentation	10 min
Adjourn	Leslie Anderson	Robert's Rules of Order	

Next Meeting: 5/14/2014 –Graham Visitor Center, large conference room, at the Washington Park Arboretum

**University-Wide Health and Safety Committee
Meeting Minutes**

March 12, 2014 1:00-2:30 pm
Foege Building, N130A

	Elected Membership		Appointed Membership		Guests
X	Leslie Anderson (1)		Paul Zuchowski (3)	X	Stuart Cordts-EH&S
X	Ryan Hawkinson (1)	X	Bob Ennes (4)	X	Andy Mackay (3)
X	Paula Lukaszek (2)		Nadia Khan (4)-alternate		
	Sterling Luke (2)	X	Nicole Sanderson (7)		
X	Sara Jones (3)	X	Dave Leonard (8)		
X	Glenn McLean (4)		Michael Glidden (9)		
X	John Martin (6)	X	David Zuckerman (10)		
X	Ron Maxell (6)	X	Liz Kindred (12)		
	Charlotte Rasmussen (7)		Rob Hinton (12)		
X	Zachary Druce (8)				
X	Stephen Rondeau (8)				
X	Sonia Honeydew (9)				
	Roy Farrow (10)				
	Kathy Newell (10)				
X	Rick Gleason (Faculty Senate)				
	Labor Representation		Ex Officio Membership		Support
X	Doug Nielson WFSE Local 1488	X	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
X	Joel McCulloch SEIU Local 1199	X	Tracey Mosier Facilities Services	X	Katia Harb, Asst Director, EH&S
X	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	X	Sherry Baron, EH&S Technical
		X	Ron Fouty Capital Projects	X	Emma Alder, EH&S Minutes
					Patricia Azeltine, EH&S

***X= Present at meeting**

Agenda

1. Call to Order and Introductions
 2. Approval of February Minutes
 3. Food for Thought
 4. Presentation by Stuart Cordts: OSHA 300A and OARS 2013 Update
 5. EH&S Board Election
 6. Organizational Group Reports
 7. Union Reports
 8. EH&S Reports
 9. Adjourn
-

Recorded: by Emma Alder

1. **Call to Order and Introductions:** Meeting called to order at 1:03 PM by Leslie Anderson. Introductions were made around the room.
2. **Approval of February Minutes:** Leslie asked for a motion to approve the February minutes as written. A motion to approve the minutes was put forward and seconded. The minutes were approved without changes.
3. **Food for Thought:** Leslie proposed an idea to improve the quality of future meetings by asking that members bring questions or presentation ideas to the meeting each month. Five minutes would be spent at each meeting to address these questions and discussing possible presentations. Leslie handed out a slip of paper for the ideas and asked that members fill it out and bring it the April meeting.
4. **Presentation by Stuart Cordts.** This presentation gave an overview of the two systems used to record injuries at the UW. Worker Compensation claims are processed through Risk Management and all incidents/accidents are recorded through the OARS system administered by EH&S. Stuart also explained what the OSHA 300 log is and what types of injuries need to be recorded on this log. He then reviewed the types of accidents/injuries reported through the OARS system and reviewed statistics from 2013 reports. Stuart highlighted certain injury/accident trends from 2011-2013. He discussed statistics related specifically to slips, trips, and falls over the previous years (2009-2013).
5. **EH&S Board Election.** Liz Kindred told the group the responsibilities of the U-Wide representative on the EH&S board. Liz has been the representative for the last two years. The board meets quarterly for about 1.5 hours. It is an interdisciplinary committee that reviews ongoing projects within EH&S. Much of the last term was dedicated to drafting Executive Order 55. Recently, there have been discussions regarding smoking on campus and whether that is something the board should concentrate its efforts on. Liz expressed it was interesting to be

a member. Laura Harrington nominated Liz Kindred and Paula Lukaszek seconded. Liz was elected unanimously to the board.

6. Organizational Group Reports. Leslie opened up this discussion, encouraging members to bring interesting OARS reports to the U-Wide committee so they can be discussed at the monthly meeting during group reports.

- **Group 1:** Ryan Hawkinson reported that the group met in March. Emma Alder gave presentation on OARS reporting system. Mentioned OSHA 300 form and reporting requirements.
- **Group 2:** Paula Lukaszek reported that her group went over a couple months of OARS reports at their last meeting. They voted on their meeting time and decided to keep their current schedule. The members gave their own reports from their safety team meetings.
- **Group 3:** Sara Jones reported that their February meeting was cancelled and will be meeting in March.
- **Group 4:** Bob Ennes reported that his group met in February and discussed 2013 injury/accident statistics regarding Group 4. They reviewed minutes, discussed the previous U-Wide meeting topics, and reviewed the summary of incident/accident reports. Their OARS reports increased from December to January but could be due to outlying reports that were from earlier in 2013.
- **Group 6:** John Martin reported that his group met in February. John was re-elected as chair. Ron Maxell was elected as second U-Wide representative. John reminded his group about the posting of OSHA 300A summaries. They reviewed incident reports and discussed bringing presentations to the committee.
- **Group 7:** Nicole Sanderson reported that their vice chair and U-Wide representative were nominated by the committee. One OARS report, which involved employee having chest pains, was mentioned.
- **Group 8:** Zachary Druce reported that their first regularly scheduled meeting will be in March. EH&S provided safety member training at the February meeting and chair and U-wide representatives were elected.
- **Group 9:** Sonia Honeydew reported that her group re-elected the same chair and co-chair. Their group was curious how OARS selects the departments for employees as they wanted to verify that the correct department is associated with the supervisor and involved individual.
- **Group 10:** David Zuckerman reported that his group met in February. There was a good turnout. Their executive sponsor will be attending meeting in March. There were two volunteers to serve as the additional U-Wide representatives: Roy Farrow and Kathy Newell (alternate). The group discussed their focus of the new term. They want to continue to review their Emergency Evacuation and Operations Plans (EEOP) and Health & Safety Plans.
- **Group 12:** Liz Kindred reported that her group met in February and reviewed January reports. They also reviewed the 2013 incident statistics. She stated that patient handling and potential exposure to infectious material were some the more frequent incidents. They improved their charter for the committee and discussed which UW entities should be

included in the make-up of the committee. There was fire at another medical facility that led to the group reflecting on their own evacuation procedures.

7. Union Reports:

- Doug Nielson: No report.
- Joel McCulloch: No report.
- Laura Harrington: Brought back idea about using flags to increase pedestrian awareness to the Transportation Committee. Their committee thought that perhaps they could create a connection to the U-Wide committee through ex-officio representation. Laura also discussed that the OSHA 300 reporting process took the members of Group 1 by surprise partially due to the medical information asked of the employee. Asked Liz if the issue should be brought to EH&S board. EH&S reported that the questions are a requirement and are not protected by the HIPAA privacy rule.

8. EHS update:

- **Lab Safety Lean:** Katia gave update on Lab Safety Lean effort. The initiative focuses on improving lab safety. Issues regarding the OARS reporting system and the ability to share information from the lab surveys have been discussed. Recently, different groups, such as bioengineering, have been approached to gain feedback on the initiative. In general, people want to know more about the accidents that are happening on campus.
- **Globally Harmonized System (GHS) update:** Katia gave update on GHS. New regulations have been adopted to standardize chemical labeling and how we communicate hazards about chemicals. Training will be required for those working with chemicals and it is a one-time training. EHS will be doing outreach for this training. The changes will include a standardized SDSs (formally MSDs) and pictograms on labels. Stuart Cordts will give in person training. Online training is also available now. Training must be completed by June 1st. NFPA and GHS have conflicting numbers in terms of conveying severity, which could cause confusion. Manufacturers will be providing the labels for their chemicals.
- **L&I Update:** Sherry Baron informed us that we have had about 14-15 inspections over the last term. Sherry asked the committee how they prefer to receive the L&I information each meeting and the response was for the paper copy to continue. She explained that L&I may choose to call an employer first to discuss a complaint and request follow-up as an alternative to an on-site inspection. This is what happened recently in the UW medical center. There was a complaint that floor waxing and painting were happening simultaneously and the employee was concerned about chemical exposure. EH&S will draft a response to L&I after we conduct an investigation into the complaint.

9. Meeting Adjournment: Leslie Anderson: Adjourned the meeting at 2:26 PM.